ANNUAL QUALITY ASSURANCE REPORT

(AQAR)

for the year

2014 - 2015

INTERNAL QUALITY ASSURANCE CELL (IQAC)

TAMIL UNIVERSITY, THANJAVUR – 613 010.

TAMIL NADU

The Annual Quality Assurance Report (AQAR) of the IQAC(2014-2015)

Part – A

1. Details of the Institution

1.1 Name of the Institution

> **Tamil University**

1.2 Address Line 1

> **Vahai Valaham**

Address Line 2

> **Trichy Road**

City/Town

> **Thanjavur**

State

> **Tamil Nadu**

Pin Code

> **613 010**

Institution-mail address

> **tamilunivreg@gmail.com**

Contact Nos.

> **04362- 226720**

Name of the Head of the Institution:

> **Dr.M.Thirumalai (up to 09.02.2015)**

Tel. No. with STD Code:

> **04362-226720**

Mobile:

> **9442222633**

Name of the IQAC Co-ordinator:

> **Dr. S. RAJAVELU**

Mobile:

9444261503

IQAC e-mail address:

iqac2017tamiluniversity@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

TNUNGN10137

1.4 **NAAC Executive Committee No. & Date:**

March 31, 2007/424

1.5 Website address:

www.tamiluniversity.ac.in

Web-link of the AQAR:

http:// ww.tamiluniversity.ac.in/IQAC/AQAR2012_13.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B++	80.5	2007	2012

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

05.08.2010

1.8 **AQAR for the year** *(for example 2010-11)*

2014-2015

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i. AQAR   July 30, 2014

1.10 Institutional Status

University   State [✓] Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [ ] No [✓]

Constituent College   Yes [✓] No [ ]

Autonomous college of UGC   Yes [✓] No [ ]

Regulatory Agency approved Institution Yes [✓] No [ ]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education [✓] Men [ ] Women [ ]

                 Urban [ ] Rural [✓] Tribal [ ]

Financial Status   Grant-in-aid [ ] UGC 2(f) [✓] UGC 12B [✓]

             Grant-in-aid + Self Financing [ ] Totally Self-financing [ ]

1.11 Type of Faculty/Programme

Arts [✓] Science [✓] Commerce [✓] Law [ ] PEI (Phys Edu) [ ]

TEI (Edu) [ ] Engineering [ ] Health Science [ ] Management [✓]

Others (Specify)

>   ---

1.12 Name of the Affiliating University *(for the Colleges)*

> Not Applicable

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   [State]

University with Potential for Excellence	-----	UGC-CPE	-----
DST Star Scheme	-----	UGC-CE	-----
UGC-Special Assistance Programme	-----	DST-FIST	-----
UGC-Innovative PG programmes	*YES (1)*	Any other (*Specify*)	-----
UGC-COP Programmes	-----		

2. IQAC Composition and Activities

2.1 No. of Teachers   9

2.2 No. of Administrative/Technical staff   1

2.3 No. of students   -

2.4 No. of Management representatives   --

2.5 No. of Alumni   --

2. 6 No. of any other stakeholder and

   community representatives   --

2.7 No. of Employers/ Industrialists   --

2.8 No. of other External Experts   3

2.9 Total No. of members   13

2.10 No. of IQAC meetings held   :   2

2.11 No. of meetings with various stakeholders: No.   1   Faculty

        Non-Teaching Staff Students   1   Alumni   1   Others   -

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☑

   If yes, mention the amount ┌──────┐ -- └──────┘

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

   Total Nos. ☐1 International ☐-- National ☐-- State ☐- Institution Level ☐1

   (ii) Themes   ┌──┐
                  │ NAAC Regulations and Preparation of NAAC Report   │
                  └──┘

2.14 Significant Activities and contributions made by IQAC

   ┌──┐
   │ Academic auditing of the Departments   │
   │ Students 'feedback of faculty and Institution   │
   │ Co-ordinated the Seminars/Workshops   │
   └──┘

2.15 Plan of Action by IQAC/Outcome

   The plan of action chalked out by the IQAC in the beginning of the year towards quality

   enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Refer the minutes of IQAC (2014-2015)	Actions fulfilled and satisfied

   * *Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body   Yes ☑   No ☐

   Management ☐   Syndicate ☐   Any other body ☑

      Provide the details of the action taken

   ┌──┐
   │ Refer the minutes of the meetings   │
   └──┘

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	24	--	--	--
M.Phil	18	--	--	--
PG	10	--	--	01
UG	01	--	--	01
PG Diploma	-	--	--	--
Diploma	-	--	--	--
Certificate	01	--	--	--
Others	--	--	--	--
Total	54	--	--	02

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	10
Trimester	--
Annual	20

1.3 Feedback from stakeholders* Alumni ✓ Parents ✓ Employers ✓ Students ✓
(On all aspects)

Mode of feedback : Online -- Manual ✓ Co-operating schools (for PEI) --

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Yes. Revised once in 3 years/When necessary

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
63	50	02	11	--

2.2 No. of permanent faculty with Ph.D.

> 59

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	01	--	03	--	29	--	--		33

2.4 No. of Guest and Visiting faculty and Temporary faculty

--	--	--

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	16	33	255
Presented	24	32	221
Resource Persons	07	55	53

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> Students personal counselling
> Field base teaching
> Using ICT in teaching. Academic audit

2.7 Total No. of actual teaching days during this academic year

> 180

2.8 Examination/ Evaluation Reforms initiated by
    the Institution (for example: Open Book Examination, Bar Coding,
    Double Valuation, Photocopy, Online Multiple Choice Questions)

| Single Valuation |

2.9 No. of faculty members involved in curriculum
    restructuring/revision/syllabus development
    as member of Board of Study/Faculty/Curriculum Development workshop

| 30 | 40 | 40 |

2.10 Average percentage of attendance of students

| 90 |

2.11 Course/Programme wise
    distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
M.A	46	---	100	---	---	100
M.Sc	03	---	100	---	---	100
M.Phil	250	---	100	---	---	100
M.Ed.	16	---	100	---	---	100
UG(B.Ed)	100	---	100	---	---	100
Diploma	---	---	---	---	---	---
Certificate	---	---	---	---	---	---

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Insisting that every staff member should use innovative teaching methods like LCD, models etc

- Monitoring the departmental activities by collecting report about student seminars academic activities.

- The students are evaluated through CIA components and Internal Tests seminar and assignments.

- Evaluation of the faculty is done by students through feedback

- Suggesting follow up actions based on the performance of students in exams

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	01
UGC – Faculty Improvement Programme	01
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	01
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	07
Others Research Consultancy and Extension activities	08

2.14 Details of Administrative and Technical staff :

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	190	45	--	--
Technical Staff	32	11	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> Staff members are continuously motivated to apply for major and minor projects
> Providing expert contacts in bringing out publications wherever needed

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	26	--	26	26
Outlay in Rs. Lakhs	Rs.56,45,619/-			

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	47	47	--
Outlay in Rs. Lakhs	143.45			

3.4 Details on research publications

	International	National	Others
Peer Review Journals	18	40	--
Non-Peer Review Journals	40	26	--
e-Journals	30	18	--
Conference proceedings	70	42	--

3.5 Details on Impact factor of publications:

Range | 0.5 to 3 | Average | | h-index | | Nos. in SCOPUS | |

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2014-15	UGC	Rs.56,45,619/-	Rs.56,45,619/-
Minor Projects	--	Govt. of TamilNadu Special Grant	2,60,000/-	2,60,000/-
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	Govt.of TamilNadu & Tamil University	143.45	143.45
Students research projects *(other than compulsory by the University)*	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published   i) With ISBN No. | 05 | Chapters in Edited Books | -- |

ii) Without ISBN No. | -- |

3.8 No. of University Departments receiving funds from

UGC-SAP | 04 | CAS | -- | DST-FIST | -- |

DPE | -- | DBT Scheme/funds | 04 |

3.9 For colleges   Autonomy | --- | CPE | -- | DBT Star Scheme | -- |

INSPIRE | -- | CE | -- | Any Other (specify) | -- |

3.10 Revenue generated through consultancy | -- |

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	01	03	08	26	--
Sponsoring agencies	UGC	UGC State Govt	State Govt	Internal Fund	--

3.12 No. of faculty served as experts, chairpersons or resource persons   115

3.13 No. of collaborations   International   03   National   03   Any other   --

3.14 No. of linkages created during this year   06

3.15 Total budget for research for current year in lakhs :

From Funding agency& From Management of University/College   UGC, CICT, INSA, TN GOVT

Total   2,50,50,000/

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution   59
    who are Ph. D. Guides
    and students registered under them   345

3.19 No. of Ph.D. awarded by faculty from the Institution   52

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   18   SRF   05   Project Fellows   11   Any other   --

3.21 No. of students Participated in NSS events:

University level | -- | State level | 75

National level | -- | International level | --

3.22 No. of students participated in NCC events:

University level | -- | State level | --

National level | -- | International level | --

3.23 No. of Awards won in NSS:

University level | -- | State level | --

National level | -- | International level | --

3.24 No. of Awards won in NCC:

University level | -- | State level | --

National level | -- | International level | --

3.25 No. of Extension activities organized

University forum | 10 | College forum | --

NCC | -- | NSS | 01 | Any other | 01

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Blood Donation Camp
Eye Camp
First Aid Programme
Disaster Preparedness

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	824.93 acres		UGC, Govt. of Tamilnadu	824.93 acres
Class rooms	27 1025 sq.m			27 1025 sq.m
Laboratories	5 (510 sq.m)			5 (510 sq.m)
Seminar Halls	8 2529 sq.m			8 2529 sq.m
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	---	120	UGC	90,31,960
Value of the equipment purchased during the year (Rs. in Lakhs)	---	120	UGC	90,31,960
Others	---	---	---	---

4.2 Computerization of administration and library

> Regular updation and maintenance

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	160560	1.9 crore	5965	1000000	1,66,525	2.9crore
Reference Books	8007	25 lakhs	800	300000	8807	28 lakhs
e-Books	---	---	---	---	---	---
Journals	45	---	4	---	49	---
e-Journals	---	---	---	---	---	---
Digital Database	---	---	---	---	---	---
CD & Video	74	---	---	---	74	---
Others (specify)	---	---	---	---	---	---

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Others
Existing	40	13	4	3	1	---	---	---
Added	10	---	---	---	---	---	---	---
Total	50	---	---	---	---	---	---	---

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

INFLIBNET Database utility training programmes
Tamil Language teaching for Non-Tamil's through computer using Multimedia Package

4.6 Amount spent on maintenance in lakhs :

i) ICT

12

ii) Campus Infrastructure and facilities

80

iii) Equipments

30

iv) Others

160.00 lakhs

Total :

282.00 lakhs

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> Co-curricular and Extra-curricular activities
> Requesting the authorities for providing student amenities

5.2 Efforts made by the institution for tracking the progression

> Periodical evaluation by conducting weekly test and seminars for students

5.3 (a) Total Number of students

UG	PG	M.Phil	Ph. D.	Others
100	071	162	051	---

(b) No. of students outside the state   --

(c) No. of international students   --

No	%
107	27.86
Men

No	%
277	72.14
Women

	Last Year						This Year					
	General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
UG	---	025	001	074	---	100	023	---	077	---	100	023
PG	---	016	002	004	---	022	017	---	019	---	036	017
M.Phil.	009	148	001	165	010	333	059	---	103	---	162	059
Ph.D.	004	023	001	036	---	064	013	---	038	---	050	013
Others	---	---	---	---	---	---	---	---	---	---	---	---

Demand ratio   1:0.75   Dropout %   < 5%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> For NET/SLET Exam
> Public Service Examinations

No. of students beneficiaries   140

5.5 No. of students qualified in these examinations

NET 36   SET/SLET 5   GATE ---   CAT ---

IAS/IPS etc ---   State PSC ---   UPSC ---   Other ---

5.6 Details of student counselling and career guidance

- Student Counselling cell, academic counselling by the research supervisors, Placement cell

No. of students benefitted 42

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
---	---	---	---

5.8 Details of gender sensitization programmes

Seminar, Cultural Program

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level 15   National level ---   International level ---

No. of students participated in cultural events   350

State/ University level 7   National level ---   International level ---

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level ---   National level ---   International level ---

Cultural: State/ University level ---   National level ---   International level ---

5.10 Scholarships and Financial Support

Scholarships / Financial Support	Number of students	Amount INR
Financial support from institution	---	---
Financial support from government	267	21,59000.00
Financial support from other sources	92	4,44679.00
Number of students who received International/ National recognitions	85	37,08640.00

5.11 Student organised / initiatives

Fairs   : State/ University level [---]   National level [---]   International level [---]

Exhibition: State/ University level [---]   National level [---]   International level [---]

5.12   No. of social initiatives undertaken by the students [02]

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: Analysis the contribution of Tamil Culture knowledge, Tamil linguistic of Tamil theories of Tamil language, Translation of rare books of Tamil, Preserve and publish.
Mission: Advancement of high level learning and culture on Tamil learning, language, literature and culture

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

Updation of the curriculum to suit contemporary needs

6.3.2   Teaching and Learning

Use of IT enabled teaching methods & traditional methods
Focus on holistic learning and teaching

6.3.3   Examination and Evaluation

Internal assessment
Assignment, seminar presentation for assessing students

6.3.4   Research and Development

Collaboration with industries in research work
Focus on high level research and publication

6.3.5   Library, ICT and physical infrastructure / instrumentation

Subscription of journals and purchasing books
Norms of government

6.3.6   Human Resource Management

Motivational lectures
Assessment of performance is undertaken

6.3.7   Faculty and Staff recruitment

State Government norms and UGC Regulations and norms are followed

6.3.8 Industry Interaction / Collaboration

> Government norms are strictly followed
> Good manufacturing practices are adopted

6.3.9 Admission of Students

> State level Higher Education norms followed
> in the admission

6.4 Welfare schemes for

Teaching	Research Development Programmes By attending Refresher and Orientation Programmes.
Non teaching	Office Automation By organising Workshop
Students	Scholarship

6.5 Total corpus fund generated   ---

6.6 Whether annual financial audit has been done   Yes ✓   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	State	---	---
Administrative	Yes	---	---	---

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ✓   No ☐

For PG Programmes   Yes ✓   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Revised procedure for Ph.D. programmes was introduced. Pre viva made compulsory before Ph.D. thesis submission. General skills paper was introduced as part of Ph.D., M.Phil., part I Exam.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

B.Ed.

6.11 Activities and support from the Alumni Association

- Establishment of two endowments
- Distribution of Gold medals for Rank holders

6.12 Activities and support from the Parent – Teacher Association

Nil

6.13 Development programmes for support staff

- Computer training programmes
- Administrative training for supporting staff – Office Automation

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Environment awareness programme for Green Campus
- Plantation of trees under social forest scheme
- Compost Pit bio degradable wastes

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Awareness creation on disasters
- Establishment of herbal garden
- Training of reading in palm leaf manuscripts

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Water Management Practices

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Meeting of Ph.D students by the Vice Chancellor
- Felicitating social workers from Thanjavur

7.4 Contribution to environmental awareness / protection

- Conduct of Environmental day
- Awareness of Ozone layer depletion
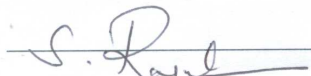
7.5 Whether environmental audit was conducted? Yes ✓ No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Nil

8. Plans of institution for next year

- Getting accreditation from NAAC
- Publishing Academic Calendar in printed form
- Improving the performance of IQAC

Name S. RAJAVELU

Signature of the Coordinator, IQAC

Name Dr. G. BHASKARAN

Signature of the Chairperson, IQAC

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