



TAMIL UNIVERSITY, THANJAVUR

Minutes of the Meeting
Internal Quality Assurance Cell (IQAC) 2017/1

Time : 2.00PM – 5.00 PM
Venue: Senate hall

Date : 11th January 2017

Present:

Chairman

Dr.G.Bhaskaran, Vice-chancellor

Attendance

1. Dr.S.Rajavelu, Director IQAC
2. Dr.C.Subramanian, Member IQAC
3. Dr.K.Chinnappan, Member IQAC
4. Dr.R.Baskaran, Member IQAC
5. Dr.K.Sankar, Member IQAC
6. Dr.R.Neelakandan, Member IQAC
7. Dr.S.Narendiran, M.D, Thanjavur Medical College, External Member IQAC
8. Dr.Punniyamoorthi, NIT Thiruchirapalli, External Member IQAC
9. Dr.M.V.Rao, External Member IQAC

Absent with apology: Nil

NO	MATTERS ARISING	ACTION / INFO
1.0	Welcome note by the Chairman	INFO
1.1	Approval of minutes of previous meeting, action has been taken and resolved.	Proposed by Dr.C.Subramanian and Seconded by Dr.R.Neelakandan
2.0	Academic audit	Action
2.1	The committee recommended that each department should undergo academic audit once in a year.	All the Department Heads
3.0	Students Feedback	Action
3.1	The committee recommended to collect feedback from the students regarding the supervisor/faculty/institution	All the Department Heads
4.0	Action Plan	Action
4.1	The chairman briefs the entire committee members regarding plan of action for the academic year.	Committee member of the IQAC
4.2	Necessary steps should be taken to strengthen the areas as indicated by the NAAC Accreditation.	Committee member of the IQAC
5.0	Seminars and Workshops	Action
5.1	The committee insisted the Departments to conduct more conference/Workshops/Seminars in this academic year.	Department of Computer Science and Library
6.0	Publication	Action
6.1	The committee insisted the faculty member to publish papers on high impact journals.	All the faculty members
7.0	Appointment of Teaching and Non Teaching staff	Action
7.1	For NAAC re accreditation, the committee decided to fill the teaching and Non teaching vacancies in the all departments/Sections to fulfil the requirement.	Senate and Syndicate

8.0	Free Eye Camp and Medical camp	Action
8.1	The committee insisted to organize free eye check-up camps for the welfare of the students and the staff.	Coordinator of the NSS
8.2	The committee recommended adopting a village and conducting the medical camps for welfare of the public.	Coordinator of the NSS
9.0	Endowment Seminars and workshops	Action
9.1	The committee suggested all the departments should conduct the endowment seminars and workshops periodically for development of knowledge	All the heads
10.0	International collaboration	Action
10.1	The committee informed to develop collaboration with foreign universities/industries and involve them in the development of curriculum, seminars, conference, workshops and students and staff transfer	All the heads
11.0	Awards	Action
11.0	The chairman motivated all the faculty members to work hard in order to get the best academic awards from various Government and Non Government sectors.	All the Heads
12.0	Awareness of Human Rights	
12.1	The committee insisted to organize a programme for the public and staff regarding awareness of human rights on child growth and protection.	

The meeting was adjourned at 5.00 pm with a note of thanks from the chairman.

Minutes Prepared by

Dr.S.Rajavelu, Director IQAC.

Approved by

Dr.G. Bhaskaran, Vice-chancellor