	TAMIL UNIVERSITY, THANJAVUR
	Minutes of the Meeting Internal Quality Assurance Cell (IQAC) 2013/2

Time : 10.00pm – 12.30 pm

Date : 17th July 2013

Venue: Senate hall

Present:

Chairman

Dr.M.Thirumalai, Vice-chancellor

Attendance

1. Dr.S.Parimala, Director IQAC
2. Dr.E.Angayarkanni, Member IQAC
3. Dr.C.Subramanian, Member IQAC
4. Dr.K.Chinnappan, Member IQAC
5. Dr.R.Baskaran, Member IQAC
6. Dr.S.Rajavelu, Member IQAC
7. Dr.R.Neelakandan, Member IQAC
8. Dr.V.Hazeena Begum, Member IQAC
9. Dr.S.Narendiran, M.D, Thanjavur Medical College, External Member IQAC
10. Dr.Punniyamoorthi, NIT Thiruchirapalli, External Member IQAC

Absent with apology

1. Dr.J.Rangasamy, Member IQAC
2. Dr.M.V.Rao, Extranal Member IQAC

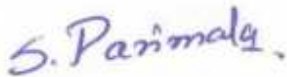
NO	MATTERS ARISING	ACTION / INFO
1.0	Welcome note by the Chairman	INFO
1.1	Approval of minutes of previous meeting, action taken and resolved.	Proposed by Dr.K.Chinnappan and Seconded by Prof.Dr.S.Rajavelu

2.0	Awareness about IQAC and NAAC	Action
2.1	IQAC planned to Organize an awareness Programme for academic and non academic staff about quality and NAAC activities.	IQAC
3.0	Review of curriculum	Info/Action
3.1	The chairman insisted to revise the syllabus once in three years according to the need and the employability	Head of the Department
4.0	Innovative teaching and learning	Info/Action
4.1	The committee informed to adopt novel technology in teaching and learning including the use of multimedia presentation, PowerPoint and online resources and field experiment-based teaching methods.	All the staff to take note
5.0	Staff and Students exchange Programme	Info/Action
5.1	The committee advised to have more MOUs with National and International Universities for the welfare of staff and students.	All the Head of the Department
6.0	Social activities	Action
6.1	IQAC recommended to organize more social activities in and around the university	Department Heads
7.0	Enhancement of Computer facilities	Action
7.1	The committee insisted to update the computers with latest software.	Purchase section
7.2	The committee inform to the university to purchased software for the finance section.	Purchase section
7.3	The committee insisted the university to provide laptops for faculty members	Purchase section
8.0	Enhancement of Library facilities	Action
8.1	The chairmen of the IQAC recommended to establish ETD Lab in the Library	Librarian
8.2	INFLIBNET Database utility training will be provided for the staff and students.	
9.0	Coaching for competitive examinations	Info/Action
9.1	The committee suggested to provide NET/SLET and Public Service coaching for the students.	Academicians
10.0	Students counselling	Action
10.1	The committee advised to start Anti-Women Harassment Cell and student counselling cell, for the benefit of male and female	All Deans

	students.	
11.0	Quality of Ph.D./M.Phil Programme	Action
11.1	The committee advised compulsory conduct of Pre-viva-vice before the submission of Ph.D. thesis and the introduction of general skills as part of Ph.D./M.Phil Part I exams for maintaining quality.	All the Supervisors

The meeting was adjourned at 12.30 pm with a note of thanks from the chairman.

Minutes Prepared by



Dr.S.Parimala, Director IQAC.

Approved by



Dr.M.Thirumalai, Vice-chancellor