



TAMIL UNIVERSITY, THANJAVUR

Minutes of the Meeting
Internal Quality Assurance Cell (IQAC) 2017/2

Time : 10.00 am – 12.30 am
Venue: Senate hall

Date: 5th July 2017

Present:

Chairman

Dr.G.Bhaskaran, Vice-chancellor

Attendance

1. Dr.S.Rajavelu, Director IQAC
2. Dr.C.Subramanian, Member IQAC
3. Dr.K.Chinnappan, Member IQAC
4. Dr.R.Baskaran, Member IQAC
5. Dr.K.Sankar, Member IQAC
6. Dr.R.Neelakandan, Member IQAC
7. Dr.S.Narendiran, M.D, Thanjavur Medical College, External Member IQAC
8. Dr.Punniyamoorthi, NIT, Thiruchirapalli, External Member IQAC
9. Dr.M.V.Rao, External Member IQAC

Absent with apology: Nil

| NO | MATTERS ARISING | ACTION / INFO |
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| 1.0 | Welcome note by the Chairman | INFO |
| 1.1 | Approval of minutes of previous meeting, action taken and resolved. | Proposed by Dr.K.Sankar and Seconded by Dr.R.Baskaran, |
| 2.0 | Functions and roles of IQAC | |
| 2.1 | The Chairman briefs the members about the functions and the roles of IQAC and highlighted the NAAC guidelines. | Members of the IQAC |
| 2.2 | The Chairman suggested that academic audit should be conducted department wise | Heads of the departments |
| 2.3 | The Chairman informs the members to collect data on academic activities conducted by the department with dates. | Members of the IQAC |
| 2.4 | The committee decided to collect the data as per the IQAC Format from each department, as required for NAAC accreditation | Members of the IQAC |

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| 2.5 | The Director informed necessary step should be taken to strengthen all the areas indicated by the NAAC. | Members of the IQAC |
| 3.0 | Distance Education | Action |
| 3.1 | The committee decided to open more distance education centres for the welfare of the public. | Director of Distance education |
| 4.0 | Students Facilities | Action |
| 4.1 | The chairman suggested to upgrade access of the WiFi facilities to all the departments for the student development. | Purchase section |
| 4.2 | The chairman suggested to install a Modular Kitchen for both the hostels and canteen. | Purchase section and Wardens |
| 4.3 | The chairman suggested to fix water purifying system (RO Water) throughout the university campus. | Purchase section and Wardens |
| 4.4 | The chairman suggested starting a library in each faculty for the benefit of research scholars and the supervisors. | Librarian and Head of the dept. |
| 4.5 | The committee suggested to organize special coaching classes for the students on SET/NET/Services. | Coordinator of Coaching Classes |
| 5.0 | Curriculum review | Action |
| 5.1 | The committee suggested the Department to conduct curriculum review to make the curriculum job oriented and it should also meet the demands of the national requirement. | Department Heads |
| 6.0 | Publication and presentation | Action |
| 6.1 | The committee insisted the faculty member to Publish and present research papers in National and International journals and conferences. | All the faculty members |
| 7.0 | Conducting Seminar/Workshops | Action |
| 7.1 | It was suggested that dissemination of knowledge should be encouraged by organizing seminar and workshops. Each department suggested to organize seminar/Workshops | Department Heads |
| 8.0 | Alumni | Action |
| 8.1 | The chairman informs that the university should have a strong network of alumni who would contribute a lot for the welfare and image of the University. | Coordinator of the Alumni |
| 9.0 | Extracurricular activities | Action |
| 9.1 | The chairman informs to organize extracurricular activities for the staff and the students. | All the Heads |
| 10.0 | Centre for Tamil culture | Action |
| 10.1 | The chairman suggested to start a Tamil Culture Centre to protect and disseminated Tamil folk knowledge and traditions. | Concern dept. Head |
| 11.0 | Public awareness | Action |

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| 11.1 | The chairman suggested to start the awareness to public on the usage of water and to develop the ground water level. | PRO – Section |
| 11.2 | The committee suggested organizing the awareness programme among the students and staff. | All the dept. |

The meeting was adjourned at 12.30 pm with a note of thanks from the chairman.

Minutes Prepared by



Dr.S.Rajavelu, Director IQAC.

Approved by



Dr.G.Bhaskaran, Vice-chancellor