

	TAMIL UNIVERSITY, THANJAVUR
Minutes of the Meeting Internal Quality Assurance Cell (IQAC) 2018/2	

Time : 2.00 pm – 5.00 pm

Date: 4th July 2018

Venue: Senate hall

Present:

Chairman

Dr. G. Bhaskaran, Vice-chancellor

Attendance

1. Dr. P. Jayakumar, Director IQAC
2. Dr.P.Elayapillai, Member IQAC
3. Dr.R .Kurinjivendan, Member IQAC
4. Dr S. Thiyagarajan, Member IQAC
5. Dr. U.Balasubramanian, Member IQAC
6. Dr.S.Sangeeta, Member IQAC
7. Dr.K.Kandan, Member IQAC
8. Dr.G.Panivelui, Member IQAC

Absent with apology

1. Dr N.Mohandas, Industrial partner, Thanjavur,
2. R.Govindaraj, Panchayat Representative, vallam

NO	MATTERS ARISING	ACTION / INFO
1.0	Welcome note by the Chairman and All other members introduced themselves	INFO
1.1	Approval of minutes of previous meeting	Proposed by Dr.P.Elayapillai and Seconded by Dr.R.Kurinjivendan

2.0	Seminar and Workshop	Action
2.1	The chairman proposed in the academic year 2018 -19 every department should organize many seminars and workshops for the welfare of the students and staff.	Every department Head
2.2	To have more national and international collaborations to organise seminars and workshops	Every department head
3.0	Allocation of budget for 2018 - 19	Info/Action
3.1	The chairman informed that this year allocated budget is focused more on the students' activities, enhancement of facilities, upgrading the qualification of staff and research activities and publications He insisted the staff to apply and get research funds from various government agencies.	All the staff to take note
4.0	Book Publication	Info/Action
4.1	For the welfare of the students and the public the committee insisted the staff to publish quality books within this academic year	All the staff to take note
4.0	Online Education (SWAYAM)	Info/Action
4.1	The committee recommended the staff to promote online education. This will be good for the students and the public.	All the staff to take note
5.0	Co-Curricular and Extracurricular Activities	Action
5.1	Each department must promote extracurricular activities for the students and motivate them to participate in state and national level competitions	Department Heads
6.0	Quality Training	Info/Action
6.1	Recommended to organize a faculty development program for staff on Online education	All the staff to take note
7.0	Academic audit	Action
7.1	The committee recommended that each department should undergo academic audit once in a year.	All the Department Heads
8.0	Students Feedback	Action
8.1	The committee recommended to collect feedback from the students regarding the supervisor/faculty/University	All the Department Heads
9.0	RUSA Fund	Action
9.1	The committee suggested to apply for RUSA fund under Component 3 – Infrastructure grant to Universities	RUSA Committee

10.0	Other Matters	Action
10.1	Enhancement of Distance Education	
10.1.1	The committee proposed to enhance distance education by developing new programs for the benefit of public.	All the Department Heads
10.1.2	To start more new courses and study centers in this year for the benefit of public	Director, Distance Education
10.1.3	To Introduce (Online Education) for the distance education students.	Director, Distance Education
10.1.4	To prepare the programme project report for each program	Director, Distance Education
10.1.5	To prepare annual plans for quality enhancement	Director, Distance Education
10.2	Remedial Coaching Remedial Coaching will be organized at Post-graduate level with a view to Improving academic skills and linguistic proficiency of the students in various Subjects. Raising their level of comprehension of basic subjects is important to provide a stronger foundation for further academic work. Strengthening their knowledge, skills and attitudes in such subjects, where quantitative and qualitative techniques and laboratory activities are involved so that proper guidance and training provided under the programme may enable the students to come up to the level necessary for pursuing higher studies efficiently.	Every department head
10.3	Community Services	Action
10.3.1	IQAC targeted to achieve a minimum of 3000 patients who will benefit in this year by Tamil University Siddha outpatient Clinic.	Head, School of Siddha Medicine
10.4	Scholarship for Students Offering of	Action
10.4.1	IQAC requested to provide scholarships for the (SC/ST/OBC) fulltime students	Admission section
11.	Preparation for NAAC preparation It was resolved to prepare for the NAAC second cycle accreditation earnestly	All sections and Department Heads
<p>The meeting was adjourned at 5.00 pm with a note of thanks from the chairman. Minutes</p> <p>Prepared by Dr. P. Jayakumar, Director IQAC</p> <p>Approved by Dr. R.Bhaskaran Vice-chancellor</p>		