



# TAMIL UNIVERSITY, THANJAVUR

Tender Document

For

Supply, Installation and Commissioning of  
RFID Equipments

January 2019

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# TAMIL UNIVERSITY, THANJAVUR

## **Name of Work: Supply, Installation and Commissioning of RFID with Network Accessories**

### **1. INVITATION**

On behalf of the Tamil University, Thanjavur, Tender is invited for the Supply, Installation and Commissioning of RFID equipments with Network Accessories **under** two cover tender systems (Pre-Qualification Bid & Financial Bid) from reputed firms/ Service Providers / Agencies by the Registrar, Tamil University, Thanjavur. One cover shall contain EMD & Pre-Qualification Documents and the Second Cover shall contain Financial Bid. The Tender submission date is **24.01.2019** at **14:00** Hrs.

### **2. PRE-QUALIFICATION CRITERIA**

- a) The Bidder should have previous experience in supply, installation and Commissioning of RFID equipments with Network Accessories to the Government departments / Universities/ other educational institutions/agencies.
- b) The bidder Should have GST in registration issued by Central Excise Department, Govt. of India
- c) The bidder should have recorded an average annual turnover of Rs.1.00Crore per year during the last three (3) financial years. ( 2015-2016 , 2016-2017& 2017-18). The bidder should submit the Annual Report/Audited Accounts Certified by Auditor in this regards.
- d) The bidders should have not been Block listed by any of the Government Agency in the past years for any reasons whatsoever.
- e) See paragraph No 17.2 for further details.

### **3. SCOPE**

The scope of this tender is to Supply, Installation and Commissioning of RFID equipments with Network Accessories in Tamil University, Thanjavur . The responsibilities of the selected tenderer are given below:

1. The supplied appliance should be integrated and managed with existing WiFi Infrastructure in the University.

2. Should have a facility/office at Tamil Nadu to provide service and maintenance support. Necessary proof is to be enclosed in this regard
3. Company should have good track record over for the past three years.

#### **4. PERIOD OF COMPLETION**

The work should be completed before March 2019

#### **5. EARNEST MONEY DEPOSIT**

- An Earnest Money Deposit of Rs.50,000/- (Rupees Fifty thousand only) should be accompanied along with the Pre-Qualification tender.
- The Earnest Money Deposit should be remitted in the form of Demand Draft issued by any Nationalized or Scheduled Banks drawn in the favour of "The Registrar, Tamil University, Thanjavur 613 010.
- EMD exemption will be considered as per the Govt.Norms.
- NOTE: The EMD in the form of Bank Guarantee/ Cheque or other form will not be accepted.
- Pre-Qualification Bid without the requisite Earnest Money Deposit will be summarily rejected and treated as Non-Responsive tender.
- The Tenderer should not withdraw from the work after acceptance and received the work order from the university at any cost. Such withdrawal if any, is subject to legal proceedings by the university and cost of damage should be claimed from the tenderer.

#### **6. EMD forfeit**

If the successful tenderer fails to supply. Installation and commissioning of RFID equipments with network accessories within the stipulated period, the Earnest Money Deposit amount remitted by the Tenderer along with the Pre-Qualification Bid will be forfeited and legal procedures by the University and the cost of the damage should be claimed from the Tenderer.

## 7. LANGUAGE OF TWO COVER TENDER SYSTEM

Tenders shall be offered in the prescribed forms in ENGLISH Language only.

## 8. VALIDITY OF BID

The Bids shall be valid for a period of 30 days (Sixty days) from the date of opening.

## 9. SUBMISSION OF BIDS

- a. Tenders should be submitted only through Post (or) in person in the Tender Box placed at the Registrar, Tamil University, Thanjavur – 613 010.
- b. A two stage bidding procedure will be followed. Cover-1 shall contain the EMD, Pre-Qualification Bid, Signed Tender Conditions and Bidding document. The Cover-2 shall contain only the Financial Bid i.e., the cost of the components as in the Schedule C.

## 10. OPENING OF TENDERS.

The Cover-1 containing the original copy of the EMD, Pre-Qualification Bid and Tender Conditions and Bidding document will be opened by The Registrar, Tamil University, Thanjavur at **24.01.2019** Hours on **14:30** itself, in the presence of the Tenderers (or) their Authorized Representatives, who choose to be present. The Pre-Qualification Bids of the Tenderers will be evaluated. The Financial Bids i.e., Cover-2 of the Tenderers will be opened only for the Tenderers, who have cleared Pre-Qualification criteria. The date and time of opening of the Financial Bids will be informed to the qualifying Tenderers, in the Pre-Qualification bids.

## 11. PAYMENT, SEHEDULE

S.No	Milestone	Payment
1.	Supply, installation and commissioning of RFID equipments with net work accessories	100% after Supply, installation and commissioning of RFID equipments with net work accessories

## **12. NEGOTIATION**

If it is felt that the price quoted by the lowest Tenderer is exorbitantly high with reference to the prevailing market rate, negotiation of rates will be made with the lowest Tenderer, for reducing the quoted rates to the reasonable levels. If the tender contains unbalanced items/rates the lowest tenderer must be prepared to furnish the detailed cost break up and other clarifications to the proposals submitted by them, as may be required to adjudge the reasonableness of their price proposals.

## **13. LIQUIDATED DAMAGES**

Liquidated damages will be imposed on the contractor for the lapses/short fall in achieving the rate of progress as per existing schedule.

## **14. LEGAL JURISDICTION:**

Jurisdiction of all legal proceedings, if necessary, relating to the above tender shall be the appropriate court in Thanjavur only.

## **15. ARBITRATION**

Any fact or condition, which may not have been mentioned in Terms & Conditions and may arise after issuing work order, shall be decided as per the State Government policy/rules. In case rules/policies do not provide such situation, the issue will be referred for arbitration. Arbitration for any such dispute shall be conducted in accordance with the provisions of Arbitration and Conciliation Act 1996 or any statutory modification or re-enactment thereof.

## **16. WHOM TO CONTACT**

For any clarifications regarding tendering, the bidders shall contact the Registrar at the following address.

The Registrar,  
Tamil University  
Thanjavur – 613 010.  
Telephone: 04362-226720  
Email: registrar@tamiluniversitv.ac.in/  
tamilunivreg@gmail.com

Dated Signature of applicant with Seal

## **17. INFORMATION AND INSTRUCTIONS**

### **17.1 FOR SPECIAL ATTENTION**

Bids are invited in accordance with Tamil Nadu Transparency in Tenders Act, 1998 & Tamil Nadu Transparency in Tenders Rules, 2000.

### **17.2 PRE-QUALIFICATION CRITERIA**

The bidding tenderer should be registered under Indian Company's and in existence for more than three years and should comply with the following eligibility criteria:

- i. Should be an Income Tax Assessee with PAN Card.
- ii. Should have GST in registration issued by govt of india, Central excise department.
- iii. Should have supplied, installation and commissioning of RFID equipments with network accessories to any State University in Tamil Nadu.
- iv. Should be ready to provide a satisfactory demonstration of the actual working of the RFID equipments with network accessories to the Tamil University staff.
- v. Authorization letter from Principals/Appropriate authority of Manufacturer should be produced without OEM letter the bidder will be rejected.

### **DOCUMENTS TO BE PRODUCED**

Copy of the work order and the issued by the concerned Government Department / Agency.

2. The bidder should have GST in registration issued by govt of india, Central excise department.

### **DOCUMENTS TO BE PRODUCED**

- a) Copy of the GST Registration Certificate issued by govt of india, Central excise department.

3. The bidder should have recorded an average annual turnover of Rs.1.00Crore per year during the last three (3) financial years ( 2015-2016 2016-2017& 2017-18)

#### **DOCUMENTS TO BE PRODUCED**

Copy of the Audited Balance sheet with associated documents duly certified by a Chartered Accountant.

4. The bidders should have not been Black listed by any Government Agency in the past years for the reasons whatsoever.

#### **DOCUMENTS TO BE PRODUCED**

A self-declaration in form of an undertaking to the effect that they have not been Blacklisted by any Government Department to be given in Rs.20/- valued India Non – Judicial stamp paper duly notarized.

### **18. METHODS OF TENDERING**

- i. If the Qualification Application is made by an individual, it should be signed by the individual with his full name and his current address.
- ii. If the Qualification Application is made by a sole Proprietary Firm, it shall be signed by the Proprietor along with his full name and full name of the Firm with its current address. Document with regard to Registration as FIRM by the Registrar of Firms should be produced.
- iii. If the Qualification Application is made by a "Limited Company" it shall be signed by a duly authorized person holding the power of attorney for signing the application, in which case, the certified copy of the power of attorney shall accompany the application. Such limited company or Corporation shall also furnish satisfactory evidence of its existence along with the Pre-Qualification Application.
- iv. Qualification application from joint ventures is not acceptable.
- v. All the Signatures in the Pre-Qualification Bid Application and all the Signatures in the Documents produced **shall be dated.**



- vi. All the originals of the documentary evidences produced shall be produced, if asked for, for verification at the time of opening of **Pre-Qualification tender** or subsequently.
- vii. Any clarification on the documents submitted by the bidders may be called for by the Commercial Taxes Department.

## **19. CAPABILITY OF APPLICANT**

The Applicant shall include with the Pre-Qualification Application, details in the prescribed Performa vide Schedule 'A' and 'B'.

- (i) Schedule – 'A' - Affidavit
- (ii) Schedule – 'B' - Self-Declaration on –Black Listing Certificate
- (iii) Schedule – 'C' - Commercial Quote

## **20. OPENING OF BIDS**

- i. Bids received in sealed cover up to **24.01.2019** hours on **14:00** will be opened on the same day at **14:30** hours by the Registrar, Tamil University, Thanjavur in the presence of the Applicants or their authorized representative.
- ii. The Pre-Qualification bid and Financial Bid received belatedly on account of any reasons whatsoever, will not be opened or considered and will be returned unopened to the applicant.
- iii. Telegraphic Applications will not be entertained.
- iv. The date of opening of Financial Bid will be notified to the qualified applicants after evaluation of Pre-Qualification Bid well in advance.

## **SCHEDULE "A"**

### **AFFIDAVIT**

**(To be furnished in Twenty Rupees Non – Judicial Stamp paper duly certified by Notary public)**

- 1) I/WE the undersigned solemnly declare that all the statements made in the documents records etc., attached with this application are true and correct to the best of my knowledge.

- 2) I/WE, the undersigned do hereby certify that neither our firm/company nor any of its constituent partners have abandoned any work / works of similar nature and magnitude in India, during the last "FIVE" years.
- 3) I/WE, the undersigned do hereby certify that any of the contracts awarded to me / us has not been terminated rescinded, due to breach of contract on my / our part, during the last "FIVE" years.
- 4) I/WE, the undersigned authorize and request any bank / person/ firm/ Corporation / Government departments to furnish pertinent information deemed necessary and requested by the Registrar, Tamil University, Thanjavur to verify the statements made by me / us or to assess my / out to assess my / our competence and general reputation.
- 5) I/WE, the undersigned, understands that further qualifying information / clarification on the statements made by me / us may be requested and agrees to furnish such information / clarification within "**Five Working days**" from the date of receipt of such request from the The Registrar, Tamil University, Thanjavur -10.

Dated Signature of Applicant with Seal.

(To be signed by the officer authorized by the Firm  
Company to sign on behalf of the Firm/Company  
with Company's Seal)

Note: In case of sole proprietary concern, affidavit should be signed only by the sole Proprietor.

(Title of the Firm/Company)

(Date)

The above named deponent has understood the contents well and solemnly and sincerely declared and affirmed by the deponent in my presence at and signed before me on this day of

(Seal)

(Signature of the Notary public)

**SCHEDULE "B"**

Self - Declaration on Black Listing Certificate.



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## SCHEDULE "C"

### COMMERCIAL QUOTE

Name of the Work : Supply, Installation and Commissioning of RFID Equipments

Si.No	Description	Qty	Amount
1	RFID staff terminal(with reader and antenna with ability to read books at high speed even at a distance of 45cm)	1	
2	Interface software for all hardware unit	1	
3	Ls 3Dimensional RFID Security Systems(3D will pick up books in any orientation)(3 panel RFID system)	1	
4	ISO 15693RFID Tags(49X81mm-1.93X3.19) for each book	1,80,000nos	
5	Smart Trolley for Returns Simple place the books on trolley and see the books getting returned on screen	1	
6	6KVA UPS	1	
7	Installation, Electrical connections and unforeseen item of works		
<b>Total</b>			