தமிழ்ப் பல்கலைக்கழகம், தஞ்சாவூர்
THE TAMIL UNIVERSITY, THANJAVUR

Ph.D. REGULATIONS IN ACCORDANCE WITH UGC REGULATIONS 2016 AND THE SUBSEQUENT AMENDMENTS
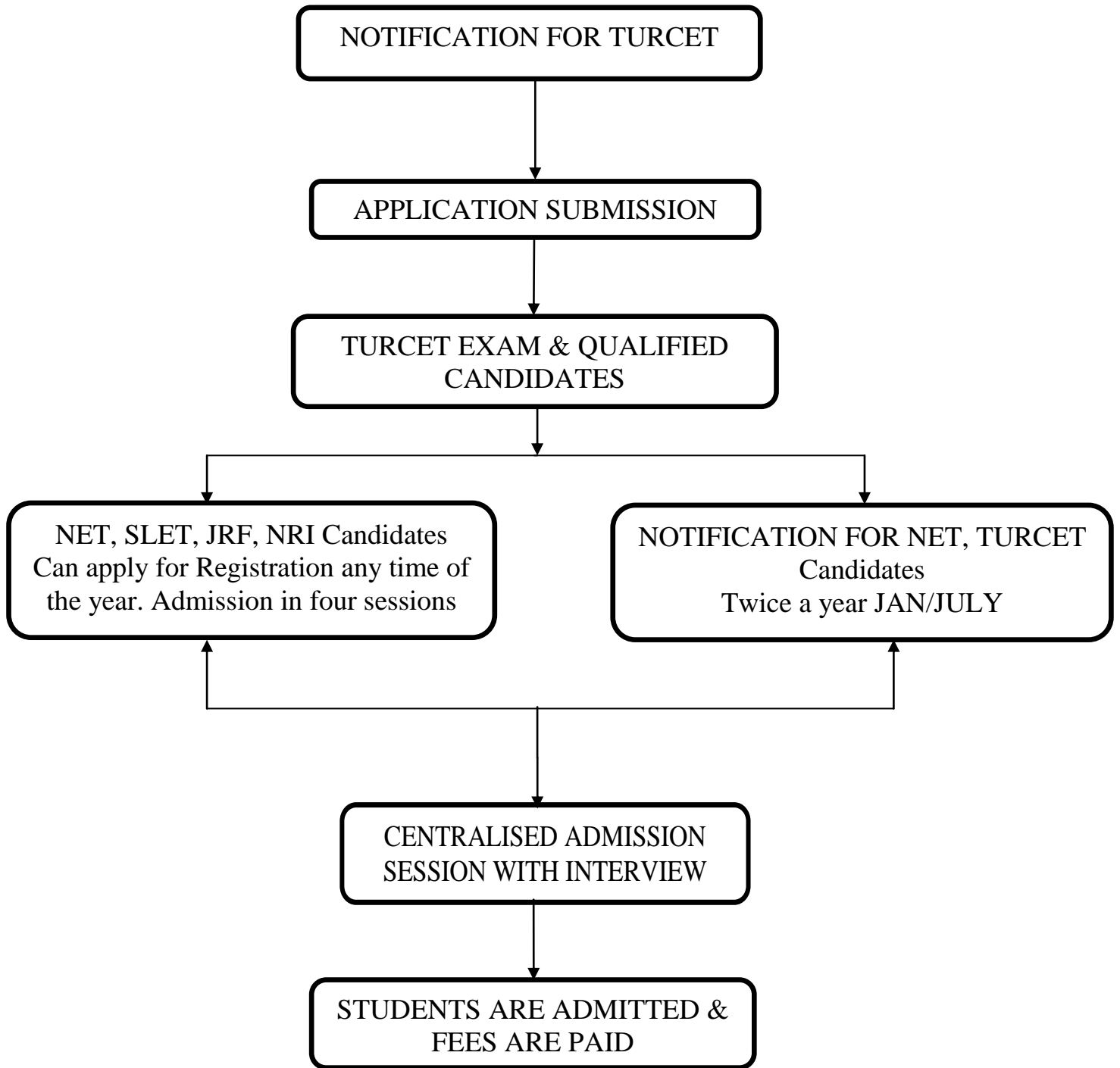
முனைவர்பட்டப் படிப்பிற்கான விதிமுறைகள்

2020-2021

THESE REGULATIONS ARE APPLICABLE TO THE Ph.D. STUDENTS
ADMITTED FROM THE ACADEMIC YEAR
2020-21

Declaration: The Tamil University reserves the right to change the rules and regulations without any notice. The regulations shall be revised as and when revisions are made by the UGC, Tamil Nadu State Government and the Syndicate of Tamil University.

Ph.D. ADMISSION PROCESS at TAMIL UNIVERSITY, Thanjavur

NOTIFICATION FOR TURCET

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APPLICATION SUBMISSION

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TURCET EXAM & QUALIFIED CANDIDATES

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NET, SLET, JRF, NRI Candidates Can apply for Registration any time of the year. Admission in four sessions

NOTIFICATION FOR NET, TURCET Candidates Twice a year JAN/JULY

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CENTRALISED ADMISSION SESSION WITH INTERVIEW

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STUDENTS ARE ADMITTED & FEES ARE PAID

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1. INTRODUCTION

The Tamil University, Thanjavur was established in 1981 as an institution of higher learning for undertaking advanced level of research in Tamil Studies and various branches of Humanities, Social Sciences and Sciences. The Tamil University focuses on training young students and researchers in various areas of Tamilology, apart from advanced research in humanities, social sciences, and sciences that are relevant for the study and development of Tamil culture, language, literature, diaspora and the contemporary society.

Doctor of Philosophy is a research programme that requires dedicated efforts and advanced research skills to produce original contribution to knowledge in a chosen area of research. The doctoral programme of the Tamil University seeks to equip the researchers with advanced skills to undertake independent research and to develop a research career in various subjects. The degree of Doctor of Philosophy is awarded to a researcher who has successfully completed the programme requirements as specified by these regulations; submitted a dissertation based on original research, and on the basis of the recommendations of a duly constituted panel of examiners, for evaluating the dissertation.

ABBREVIATIONS AND DEFINITIONS:

TU   - Tamil University

URC - University Research Committee with jurisdiction over the entire
            University

DRC - Departmental Research Committee is related to a particular department
            And includes all the faculty members who are eligible to supervise
            Doctoral research

RAC - Research Advisory Committee is the committee related to a particular
            Doctoral research student (=DC - Doctoral committee).

PPOP - Pre-Ph.D. Oral Presentation

2. DEPARTMENTS/INSTITUTIONS OFFERING DOCTORAL DEGREE PROGRAMME UNDER TAMIL UNIVERSITY

The doctoral degree program under the Tamil University shall be carried out only in the University Departments/Centres/Schools or Institutions, which are recognized as centres of research by The Tamil University. The research can be carried in the institutions/departments listed below:

a. Departments/Centres/Schools which are directly administrated by The Tamil University.

b. Recognized Research Centres

3. DOCTORAL PROGRAMMES OFFERED BY TAMIL UNIVERSITY

Tamil University has 26 Departments and two recognised institutions that offer Doctoral Degree Programmes. The Departments and the recognised institutions and the subjects offered for Ph.D. are given below:

Tamil University Departments and Faculties and PhD Programmes of the Tamil University, Thanjavur

Faculty	துறையின் பெயர் Name of the Department 1	முனைவர் பட்டப் படிப்பு Ph.D. Subjects 2
	சிற்பத் துறை Dept. of Sculputre	1.வரலாறு - HISTORY 2.வரலாறு -நுண்கலை History - Fine Arts 3. கலைவரலாறு - Art History 4.Fine Arts - நுண்கலை 5.HISTORY-Sculpture வரலாறு - சிற்பம்

	இசைத் துறை Dept. of Music	1.இசை - Music 2.பரதநாட்டியம் - Bharathanatiyam
	நாடகத் துறை Dept. of Drama	---
	ஓலைச்சுவடித் துறை Dept. of Palm Leaf Manuscripts	1.தமிழ் - Tamil 2.தமிழ் -சுவடியியல் Tamil -Manuscriptology
		1.வரலாறு - History 2.வரலாறு -சுவடியியல் History - Manuscriptology
	அரியகையெழுத்துச் சுவடித்துறை Dept. of Rare paper Manuscripts	1.தமிழ் - Tamil
	கல்வெட்டியல் மற்றும் தொல்லியல் துறை Dept. of Epigraphy and Archaeology	1.வரலாறு - History 2.வரலாறு - கல்வெட்டியல் History-Epigraphy
	கடல்சார் வரலாறு மற்றும் கடல்சார் தொல்லியல் துறை	1.தொல்லியல் - Archaeology 2.வரலாறு – History 3. கடல்சார்தொல்லியல் - Marine Archaeology
	அயல்நாட்டுத் தமிழ்க்கல்வித் துறை Dept. of Tamil Studies in Foreign Countries	1.தமிழ் - Tamil
	மொழிபெயர்ப்புத் துறை Dept. of Translation	1.தமிழ் - Tamil
		2.மொழிபெயர்ப்பியல் - Translation
		3.ஆங்கிலம் - English
		4.மொழியியல் - Linguistics
	அகராதியியல் துறை Dept. of Lexicography	1.தமிழ் - Tamil 2.அகராதியியல் - Lexicography
	சமூக அறிவியல் துறை Dept. of Social Science	1.சமூகப்பணி - Social Work 2.சமூகவியல் - Sociology
	அறிவியல் தமிழ் மற்றும் தமிழ் வளர்ச்சித் துறை Dept. of Scietific Tamil and Tamil Development	1.தமிழ் - Tamil

	கல்வியியல் மற்றும் மேலாண்மையியல் துறை Dept. of Education and Management	1.கல்வியியல் - Education
	இலக்கியத் துறை Dept. of Literature	1.தமிழ் - Tamil
	மொழியியல் துறை Dept. of Linguistics	1.மொழியியல் - Linguistics
		2.ஆங்கிலம் - English
	மெய்யியல்துறை Dept. of Philosophy	1.மெய்யியல் - Philosophy 2.கோயில்நிருவாகம் - Temple Management 3. யோகா - Yoga 4.பண்பாடு - Culture
	பழங்குடி மக்கள் ஆய்வு மையம் Tribal Research Centre	1.மொழியியல் - Linguistics 2.மானுடவியல் – Anthropology
	நாட்டுப்புறவியல் துறை Dept. of Folklore	1.தமிழ் - Tamil
		2.நாட்டுப்புறவியல் - Folklore
	இந்திய மொழிகள் மற்றும் ஒப்பிலக்கியப்பள்ளி School of Indian Languages and Comprative Literature	1.தமிழ் - Tamil
		1.ஒப்பிலக்கியம் - Comparative Literature
	சித்தமருத்துவத் துறை Dept. Of Siddha Medicine	1.சித்தமருத்துவம் - Siddha Medicine 2.உயிர்த்தொழில்நுட்பவியல் Biotechnology 3.உயிர்வேதியியல் - Biochemistry 4.நுண்ணுயிரியல் - Microbiology 5.தாவரவியல் - Botany 6.வேதியியல் - Chemistry 7.மருத்துவத்தாவரவியல் Medicinal Botany 8.மருந்துஅறிவியல் Pharmaceutical Sciences
	தொழில் மற்றும் நிலஅறிவியல்துறை Dept. of Industries and Earth Science	1.நிலத்தியல் - Geology 2.பயன்பாட்டுநிலத்தியல் - Applied Geology 3. நிலஅறிவியல் - Earth Science 4.தொலையுணர்வியல் - Remote Sensing

		5.புவியியல் - Geography
		6.புவிசார்தகவலியல் - Geoinformatics
	தொல்லறிவியல்துறை Dept. of Ancient Science	1.Botany - தாவரவியல் 2.உயிர்த்தொழில்நுட்பவியல் - Biotechnology 3.பட்டுவளர்ப்பு - Sericulture 4.வனவியல் - Forestry
		1. கணிதம் - Mathematics
	கட்டடக்கலைத் துறை Dept. of Architecture	-
	கணிப்பொறி அறிவியல் துறை Dept. of Computer Sceince	1.கணிப்பொறிஅறிவியல் Computer Science
	சுற்றுச்சூழல் மற்றும் மூலிகை அறிவியல் துறை Dept. of Environment and Herbal Science	1.சுற்றுச்சூழல் அறிவியல் Environmental Science 2.சுற்றுச்சூழல்-உயிர்த்தொழில்நுட்பவியல் Environmental Biotechnology 3.சுற்றுச்சூழல்நுண்ணுயிரியல் Environmental Microbiology 4.நுண்ணுயிரியல் - Microbiology 5.உயிர்த்தொழில்நுட்பவியல் - Bio-technology 6. சுற்றுச்சூழல்மேலாண்மை Environmental Management
	நூலகத் துறை Dept. of Library and Information Sceince	1.நூலக மற்றும் தகவல்அறிவியல் Library and information Science
	உலகத்தமிழ்ஆராய்ச்சி நிறுவனம், சென்னை Institute of International Studies	1.தமிழ் - Tamil
		2. மொழியியல் - Linguistics
		3. நாட்டுப்புறவியல் - Folklore
	புதுச்சேரி மொழியியல் பண்பாட்டு ஆராய்ச்சி நிறுவனம் Puducherry Institute Of Linguistics And Culture	-

Recognised Institutions for Ph.D. Programmes

1	International Institute of Tamil Studies, Taramani, Chennai			
2	Pondicherry Institute of Linguistics and Culture, Puducherry			
3	World Tamil Association (Ulagat Tamizh Sangam), Madurai			

4. RECOGNITION OF RESEARCH INSITUTES AND CENTRES FOR RESEARCH

4.1.   Schools/Departments/Centres of the Tamil University that are created by the Syndicate of The Tamil University and those institutions that are directly under the administrative control of The Tamil University are automatically recognized as Research Centres.

4.2.   To offer Full-time/Part-time research program of Ph.D. under the Tamil University, an institution willing to offer such a Programme, must, at first, be recognised by the Tamil University.

4.3.   A Govt. institution shall be approved by The Tamil University as a Research Centre in the subjects that are offered in the Departments/Centres/Schools of The Tamil University.

4.4.   To be recognised as a Research Centre for offering academic programmes, an institution that is not under the direct control of Tamil University should have at least two regular faculty members with Ph.D. Degree in the subject concerned apart from the necessary infrastructure.

4.5.   The Research and Academic Institutions approved by the Tamil University are eligible to apply and obtain recognition to be a Research Centre to admit candidates for Ph.D. under full-time and part-time categories.

4.6.   A recognized Research Centre should offer Ph.D. and M.Phil. Degree Programmes in the recognized subject, only with The Tamil University's approval. In the same subject they shall not affiliate or get recognition with any other University or Institution for offering Ph.D. and M.Phil. Degree Programmes.

4.7.   Research Laboratories / Organizations / Institutions of Central and State Government and other Government recognised bodies are also eligible to apply and obtain proper recognition from the Tamil University to be a Research Centre to admit candidates for Ph.D. programs under full-time / part-time categories.

4.8.   The University shall assess the institutions through an Expert Committee, and the report of the same shall be placed before the University Research Committee, and the resolution of the Research Committee shall be placed before the Syndicate for the approval, before awarding the recognition. The committee must also recommend the number of Ph.D. candidates to be admitted, based on the eligible research supervisors and infrastructural facilities available in the institution.

5. ESSENTIAL QUALIFICATION FOR PH.D. REGISTRATION

5.1.   Candidates who have qualified Master's degree in the relevant subject as Defined by the Boards of Studies of the Department concerned in $10 + 2 + 3 + 2$ pattern or equivalent in that order of this university or any other university

recognized by UGC as equivalent thereto with not less than 55% of marks or a CGPA of 5.51 in the 10-point scale under CBCS or equivalent grade. Minimum qualifying marks obtained in Tamil University Research Programme's Common Entrance Test (TURCET) shall be as specified in 7.2.7.

5.1.1 Those who seek admission in Siddha Medicine should have studied in 10 + 2 + 5 + 3 pattern in a recognized Educational Institution.

5.2.   Qualifying Marks in Master's Degree for Reserved and other Categories:

5.2.1. 55% of marks for open category / 5.51 of CGPA in the 10-point scale under CBCS.

5.2.2. 50% of marks or above for SC/SCA/ST /MBC/DNC/BC/ Differently - abled.

5.2.3. 50% of marks or above for those who received their Master's degree prior to 19-9-1991.

5.3.   The upper age limit for submitting application for TURCET or for applying through NET/SET/JRF/NRI categories into doctoral degree is normally 60 years; if a person above this age has demonstrable knowledge and exceptional talent and interest and publications, he/she may be given admission as a special case.

5.4.   Only those who have qualified NET, JRF, SET exams, and the Research/Project Fellows of the UGC-JRF, Council for Scientific Industrial Research (CSIR) / Indian Council for Agricultural Research (ICAR)/Bhabha Atomic Research Centre and Scientists and others Institutions, who have obtained fellowships through competitive exams NRI/PIO and foreign

candidates are exempted from TURCET, and they can be admitted to the Ph.D. programmes at any time of the year.

5.5.   Foreign Students, Non-Resident Indians (NRIs) and Persons of Indian Origins (PIOs) and ICCR sponsored candidates are also eligible to register for Ph.D. under Full-time and Part-time programmes, subject to the condition that they fulfil the eligibility norms as mentioned in 5.1 and 5.2.

5.6.   Non-Resident Indians should have resided or been employed in a foreign country continuously for at least for two years, except the brief spells as part of vacation or holidays, at the time of admission, to get admission into the Ph.D. Programme under NRI category. Foreign students are admitted subject to the condition that their degree/University in which they obtained the degree has to be recognised by the Government of India and The Tamil University. They should have scored the grades equivalent to the minimum of 55 % of marks in the Master's Programmes.

6. CATEGORIES OF DOCTORAL DEGREE PROGRAMMES

There are two categories in which a person can enrol for Ph.D. Degree Programmes in the Tamil University. They are:

6.1. Full-time Research

6.1.1.   A candidate with the minimum qualification as specified in sections 5.1, 5.2 and 5.3. shall pursue research under a recognized supervisor of University Departments or in the Research Centres approved by the University as a full-time research scholar.

6.1.2.   Students who are registered under the full-time category have to undertake the programme on full-time basis.

6.1.3.   75 % Attendance is compulsory till the minimum specified period of research.

6.2. Part-time Research

6.2.1.   A candidate with minimum required qualification, who wishes to pursue Ph.D. Degree programme is eligible to register under part-time research, provided he/she fulfills the eligibility norms mentioned in sections 5.1, 5.2, and 5.3 and as a regular employee on a regular pay scale with one year of continuous Teaching/ Research / Professional experience in the Universities, Govt. /Aided/Self-financing Colleges and Research Institutes, Government departments and autonomous institutions at the time of registration. They should provide No Objection Certificate (NOC) from the institutions in which they are employed. A candidate who fulfills with eligibility as specified in 5.1., 5.2. and 5.3. and working in Govt/Aided/Self-financing colleges in temporary basis for two years is eligible to register for Ph.D. under part-time category. They should have completed two years of service on the last date for applying for TURCET or registration in a particular session.

6.2.2.   For Ph.D. registration, employees working under non-teaching category in The Tamil University should possess five years of permanent employment and should have completed at least two years after the Post-Graduation Programmes (M.A. or M.Sc.) as specified in section 5.1. , 5.2. and 5.3., along with one publication in UGC Listed Journal or book chapter (with ISBN) to be eligible for registration under Ph.D. programme.

6.2.3.   Regular primary school teachers of Govt./Aided schools with five years of regular service in pay scale, and Secondary/Higher Secondary school teachers of Govt/Aided Schools with two years of continuous teaching experience in service on a regular pay scale, can apply for Ph.D. admission,

provided they satisfy the eligibility specified in 5.1., 5.2. and 5.3. They shall apply through proper channel along with a copy of NOC from the employer.

6.2.4.   The candidates in service should apply through proper channel along with the NOC from the Head of the Institution.

6.2.5.   NRI/PIO candidates can register for part-time Ph.D. Degree programme provided that they fulfill the eligibility criteria mentioned in 5.3 and have two years of Teaching / Research/Professional experience.

6.2.6.   The Part-Time candidate should spend a minimum of 30 working days per year in the Department / Approved Research Centres / Institution. They should provide the evidence (attendance certificate) for undertaking research during the Vacation or Leave period.

6.2.7. Conversion from Full-time to Part-time and vice-versa

The Ph.D. scholars may be permitted to convert a Ph.D. student from Full-time to Part-time research or *vice-versa* for valid reasons (such as permanent employment), according to the regulations and the approval of the Vice-Chancellor. The minimum and maximum tenure of research will be revised, based on the period already completed, on Pro-Rata basis. A student can convert his/her Ph.D. Degree programme only once.

7. ADMISSION SESSIONS AND COMMON ENTRANCE TEST (TURCET)

7.1. Admission

7.1.1.   The admission to the Tamil University's Ph.D. Degree programmes (in the departments as well as in the recognised institutions) shall be through Tamil University Research Program - Common Entrance Test, hereafter "TURCET".

7.1.2.   Exemption to TURCET: Candidates who are qualified in NET, JRF, SET exams, and the Research/Project Fellows of the UGC-JRF, Council for Scientific Industrial Research (CSIR)/ Indian Council for Agricultural Research (ICAR)/Bhabha Atomic Research Centre and Scientists and others Institutions, who have obtained fellowships through competitive exams, and foreign candidates are exempted from TURCET. They can apply for Ph.D. registration directly.

7.1.3.   There shall be two admission sessions in a year in July and January. The number of vacancies in Ph.D. Degree Programmes as on30th June(for July admission)and 31st December (for January admission)each year shall be assessed department-wise, and advertisements shall be placed in the newspapers/Tamil University website or circulated through the social media of Tamil University for the existing vacancies.

Each department shall announce the number of seats allotted to the specialization of the subjects if any before the admission notification.

7.1.4.   Candidates who have qualified TURCET may apply against the vacancies declared on the Tamil University's website in the prescribed application for Tamil University Common Entrance Test (TURCET).

7.1.5.   Qualified applicants need to register online through the Tamil University's Website for TURCET or print and use the PDF copy of the application available on the Tamil University's Website or as instructed in each admission/TURCET Exam session.

7.1.6.   The candidates have to apply against the vacancy in a particular department and the subject in which he/she is interested in undertaking Ph.D.

7.1.7.   After online registration through Tamil University website (www.tamiluniversity.ac.in) a printed copy of the application or filled Printed Copy of the application (from the PDF available on the University's website) along with the prescribed fee and necessary copies of certificates should be sent to The Registrar, Tamil University, Thanjavur- 613010.

7.1.8.   The vacancies for Ph.D. may be revised as on the date of admission, by considering the admission of candidates through NET/SET/UGC-CSIR JRF/NRI and Foreign Student category and the arising vacancies during the period between the notification and admission announcement.

7.2. Tamil University Research Programmes –Common Entrance Test (TURCET)

Tamil University Research Programmes – Common Entrance Test shall be held once in a year.

7.2.1. Exam Organization:

TURCET will be administered by the Coordinator, Ph.D. Admissions of The Tamil University, Thanjavur.

7.2.2. Time:

Normally, TURCET shall be conducted in the months of May or June every year and the results shall be declared in July.

7.2.3. Venue:

The examinations shall be held at two centres: 1) Tamil University, Thanjavur, and 2) International Institute of Tamil Studies (IITS), Chennai.

7.2.4. Duration:

The duration of the exam shall be 2 hours.

7.2.5. Syllabus:

7.2.5.1.   TURCET shall have three components.

7.2.5.2.   There shall be 100 Multiple Choice Questions (MCQ type) each carrying one mark.

7.2.5.3.   Part I shall be subject Specific (75 %). The syllabus shall have five units and each unit shall carry 15 questions. The subject parts shall be specific to the Department as specified by the Board of Studies of the Department concerned, and as being offered currently. Or if the subject is common to more than one department, the Part I syllabus shall be the common for that subject. However, the merit list shall be prepared Department-wise.

7.2.5.4.   Part II shall be Research Methods. There shall be two categories under Part II: one Category for Sciences and another Category for Humanities and Social Sciences. There shall be 15 % of questions for Research Methods

7.2.5.5.   Part III shall be on Research Aptitude. There shall be 15 % of questions for Research Methods

7.2.6. Medium:

The medium for the TURCET shall be Tamil for Tamil, and Humanities and Social Sciences. Candidates appearing for admission in Science Faculties can write either in Tamil or English. However, students from other states and foreign countries can opt to write in English medium. For subjects related to

English, the medium shall be in English. TURCET shall be conducted both in Tamil and English.

7.2.7. Minimum Qualifying Marks in TURCET

For Open category   :   50 per cent

For BC/BC(M)/MBC/DNC: 45 Per cent

For SC&ST, SC(A)   :   40 Percent

Candidates, who secure below these minimum qualifying marks, shall not be eligible for admission. However, they can reappear in TURCET again for the next session. There is no limit on the number of attempts in TURCET.

7.2.8.Result:

The result of TURCET shall be released on the Website of the Tamil University.

7.2.9.Validity:

The results of TURCET shall be valid for a period of two years from the date of declaration of TURCET results. The candidates with TURCET qualification may apply during the admission sessions in January and July.

7.2.10. Candidates shall be invited for interview in the ratio of 1:5 from the merit list (five students for 1 seat). They shall bring a write-up of 1000 words on their research interest or the proposed topic of research along with the original and photocopies of all the certificates.

7.2.11. Each department shall be considered as a separate unit for entrance exam. The common subjects of more than one department shall be combined for conducting TURCET. The merit list shall be prepared department-wise.

7.2.12. Reservation shall be according to the Tamil Nadu Government policies in force.

7.1.13. Reservation of Seats: A maximum of ten percent seats may be allotted for the students from outside Tamil Nadu in each admission session.

8. COMMITTEES FOR ADMISSION AND MONITORING

8.1.The University Research Committee (URC) = Ayvukkuzhu

The Vice Chancellor shall be the Chairperson of the Research Committee of the Tamil University. The Research Committee shall consist of all the Deans, one Professor each from other Universities/institutes in Science Faculty, and Humanities and Social Sciences, appointed by the Vice Chancellor, one Professor, one Associate Professor and one Assistant Professor from Tamil University, nominated by the Vice Chancellor, and Controller of Examinations. Registrar shall be the convenor of the Committee.

8.1.1. The URC shall recommend the modification of the Ph.D. regulations, monitor the research programs, recognize institutions and supervisors and deal with other matters related to research programs.

8.1.2. The URC shall meet minimum twice in a year.

8.1.3. A Standing Committee of the URC with the internal members under the Chairmanship of the Vice-Chancellor shall take decision on urgent matters. Such decisions are to be placed in the regular URC meeting for ratification.

8.1.4. The term of the URC shall be for a period of three years.

8.2. Coordinator, Ph.D. Admissions

For each admission session a Coordinator for Ph.D. admission shall be appointed by the Vice-Chancellor. The Coordinator shall administer the admission process for the doctoral research programmes.

8.3. Departmental Research Committee (DRC)

8.3.1. Departmental Research Committee (DRC) is a body of a department that includes Head of the Department, all the eligible Ph.D. research supervisors. The HoD is the Chairperson of the DRC. If the HoD is not a Research Supervisor, the senior-most among the Research supervisor of the Department shall be the Chairperson. In the case of IITS/PILC and other Recognised centres, its Director (who shall be the chairperson) and eligible faculty members shall be in the committee along with a nominee from Tamil University. If the Department is only with one research supervisor, the DRC shall be constituted with the Dean Concerned and the Research Supervisor.

8.3.2. The Chairperson of the DRC shall be the Co-Ordinator for Ph.D. admission related issues of the department concerned.

8.3.3. If there is any issue either in the constitution or functioning of the Departmental Research Committee, then it shall be brought to the notice of the University administration and the decision of the Vice-Chancellor shall be final.

8.3.4. The DRC shall monitor the progress of the Research Scholars of the Department. The DRC shall meet once in six months and send a report on the progress of the candidate to the Registrar.

8.4. Research Advisory committee (RAC)

8.4.1. Research Advisory committee (RAC) shall monitor the progress of the Research Scholar and confirm the provisional registration.

8.4.2. Research Advisory Committee (RAC) is the Committee constituted for a particular research scholar (Full time or Part time Ph.D. Programmes) for monitoring the research progress, and the RAC will have four members, viz., Research Supervisor, Chairperson of the DRC, Dean of the Faculty and one Subject expert to be recommended by the research supervisor for the approval of the university. In case of inter-disciplinary research, co-supervisor will be one among the subject expert(s).

8.4.3. RAC has to be constituted within three months from the date of admission of the research scholar.

8.4.4. Research Advisory Committee shall be constituted by the Vice Chancellor inviting panel of experts from the research supervisor with their bio-data. Assistant Professors, Associate Professors and Professors with five years of regular service and obtained recognition for supervisorship from any recognised University and have published two papers/book in the broad subject area of Ph.D. are eligible to be part of the Research Advisory committee. The Research Supervisor has to certify that the members of the panel have published two papers or books each in the broad subject area and are eligible to be a part of the Research Advisory Committee.

8.4.5. Research Supervisor will be the convenor of the RAC. The report shall be submitted to The Registrar through proper channel. The RAC will be valid till the submission of the dissertation. If the External Expert withdraws from the committee, a new member may be appointed by the Vice Chancellor.

8.4.6. The Research Advisory Committee shall meet thrice during the tenure of Ph.D. of a candidate: firstly, during the selection of the topic and framing of the syllabus for the coursework; secondly, when the topic is finalised

after the completion of the course work; and finally, during the Pre-Ph.D. Oral Presentation (PPOP) of the Ph.D. research work. When the topic of the student is finalised the Research Advisory Committee shall decide on the subject of the Ph.D. and the specialization. Once the title and the subject are approved, no change would be permitted.

9. ADMISSION PROCEDURE AND STUDENT ALLOTMENT

9.1. Admission Procedure

9.1.1. Admission to the Ph.D. Programmes shall be undertaken through a centralised process by the Ph.D. Admission Committee comprising of the 1) Dean of the Faculty, 2) Chairperson of the DRC, and 3) members of the Department, who are research supervisors and have Ph.D. seats vacant for the current session.

9.1.2. The merit list for admission shall be prepared by taking 70 percent of TURCET Score and 30 percent from interview. The average of the marks out of 30 awarded by all the members of the Admission Committee shall be considered for preparing the merit list.

9.1.3. The committee shall check and verify the papers of the candidates and prepare a list of candidates based on PG Marks, M.Phil. marks and UGC-NET/SLET qualifications of the candidates and score in TURCET and the interview marks

9.1.4. From the merit list admission will be given as per available vacancies.

9.1.5. The merit list would be valid till the closure of admission.

9.1.6 The admitted students shall pay the fees and the list of admitted students shall be sent to the department concerned. The DRC shall meet on a date specified by the University to allot the students to the Research Supervisors.

9.2. Student Allotment

9.2.1. The DRC shall allot the candidates to the supervisors based on the area of specialization, the interest of the students. The faculty members of the department can mutually discuss and allot the students. If there is no consensus among the faculty members, allocation shall be made based on the seniority of the teachers. For example, if there are two vacancies for each supervisor then the senior-most faculty shall be allotted the first rank holder and the last rank holder. The next senior-most faculty shall be allotted the second-rank and the last-but one rank.

10. RESEARCH IN INTER-DISCIPLINARY AREAS

10.1. Candidates shall normally be eligible for registration into Ph.D. Programme in the subject in which he/she has obtained Master's Degree. It shall, however, be open to a candidate to apply for admission to a doctoral programme in a related subject. When the candidate registers for Ph.D. in a subject different from his / her Master's degree, the candidate shall be given Ph.D. Degree as decided by the Departmental Research Committee
at the time of seat allotment and/or based on the recommendation of the Research Advisory Committee at the time of finalization of the topic of research. This shall be subject to the norms laid down by the BOS of the Department.

10.2. Ph.D. students working in interdisciplinary areas of research shall have a co-supervisor.

10.3.   A scholar provisionally registered for the Ph.D. degree should not register for any other degree in any university in a regular or part-time programme; however, one parallel PG programme in Distance Mode may be allowed at a time. The research scholar can also register for not more than two certificate / diploma programmes of one-year duration through Distance mode.

11. Duration of Ph.D. Programme

11.1.Full-time

A candidate registered as a full-time scholar for Ph.D. programme shall work continuously in the department under the research supervisor for a minimum period of three years.

11.2. Part-time

A candidate registered for Ph.D. programme under part-time category shall work for a minimum period of four years from the date of registration and a maximum period of 7 years to submit the dissertation.

11.3. Exemption

Exemption of one year from the minimum duration period shall be permissible in respect of candidates who possess an M.Phil. (in the relevant/related subject) at the time of registration based on the recommendation of the RAC.

11.4.   Candidates holding dual Master's Degrees and one M.Phil. Degree, but in different disciplines shall not be exempted from appearing for the Research Methodology paper. The M.Phil. Degree has to be in the relevant discipline. This shall be decided by the Research Advisory Committee.

11.5. The women candidates and persons with disability (more than 40% disability) may be allowed a relaxation of two years for Ph.D. as the maximum duration. In addition, the women candidates may be provided Maternity Leave / Child Care Leave once in the entire duration of Ph.D. or up to 240 days.

11.6. The following table consolidates the duration of Ph.D. program

	Full Time		Part Time		Maximum including re-registration, Maternity leave
	Minimum	Maximum*	Minimum	Maximum*	
Post-Graduation with M.Phil. Degree in the relevant subject	2	5+1 = 6	3	6+1=7	8
Post-Graduation without M.Phil. Degree in the relevant subject	3	5+1= 6	4	6+1=7	8
* Relaxation of 1 year for women candidates who take maternity leave and persons with disability (more than 40% disability).					8

11.7. Cancellation of Registration and Extension

Ph.D. registration shall be automatically cancelled after a period of 6 years, i.e., the maximum period, from the date of registration. Two extensions of six months each can be given on a request with valid reason after the maximum period. Letter for extension should be sent one month prior to the expiry of the maximum period or the extension period of the earlier extension granted, along with fees and Research Supervisor's specific recommendation on the progress of the student, duly forwarded through proper channel. Otherwise, the registration is liable to be cancelled without any prior notice to the candidates.

11.8. Re-Registration

The scholars who could not complete the Ph.D. within the prescribed maximum time limit (including two extensions) will be given a chance to re-register for Ph.D. with the prescribed fee by the University time to time provided that they continue on the same topic, under the same Research Supervisor with the specific recommendations of the research supervisor on the progress of the research, with concrete evidence of draft dissertation, as the case may be. These re-registered scholars shall be permitted to submit the dissertation not later than one year after the re-registration.

11.9. Special Extension

Special extension may be granted on health grounds, maternity related and other inevitable cases on humanitarian grounds. The Vice-Chancellor's decision is final.

12. ELIGIBILITY FOR RESEARCH SUPERVISORSHIP AND PROCEDURE FOR RECOGNITION

12.1.　　　The teachers who are in regular teaching service in Tamil University can apply for Research Supervisorship if they fulfil the following eligibility conditions:

a) Completion of two years of continuous service in Tamil University and two years since the award of Ph.D. degree, whichever is later.

b) A minimum of two papers, after the completion of Ph.D., as specified in UGC CARE listed journals or Book Chapters. Note: Such papers should not be a short note or just two-page publication in a popular journal. Notes and Communications of shorter nature in UGC listed journals are acceptable and internationally recognised Journals with Scopus or other rating. The copies of two best research papers published should be attached with the application.

12.2.	Faculty members who are appointed at Tamil University have prior experience of guiding in other institutions; they can apply for Research Supervisorship, immediately after joining The Tamil University.

12.3.	The Research supervisors of The Tamil University and recognized institutions shall not act as a Research Supervisor in any other research institution. Similarly, teachers who are working in other institutions cannot act as Research Supervisors in The Tamil University. This rule shall not be applicable to faculty members who are on lien or who have moved from The Tamil University to other university.

12.4.	The faculty members who are employed on full time, regular basis in The Tamil University should apply through proper channel to the Registrar in the prescribed format, with necessary enclosures.

12.5.	Research Supervisorship shall not be granted to the faculty members who are working as Guest Lecturers or on part-time basis.

12.6.	Scholars/Scientists/Researchers who are employed on a regular basis in a Govt. institute of Regional/ National Institutions /or Research Laboratories, which are recognized as Research Centres by The Tamil University, and who have completed a minimum of two years of service and the necessary publications as listed above can apply for Research supervisorship under The Tamil University.

12.7.	A Research Supervisor shall act as a supervisor only in the main subject in which he/she has obtained Ph.D. In a subject related to the subject of the supervisor or the subject of the department or inter-disciplinary in nature, he/she may supervise with a co-supervisor, who is a recognised supervisor in a UGC recognised University or The Tamil University.

12.8.   In a subject related to the Ph.D. subject of the Research supervisor and the department, after successfully supervising three Ph.D. Dissertation with co-supervisors, a Research Supervisor may guide independently (without co-supervisors) with the permission of the University administration.

12.9.   The teacher shall continue to be the Research Supervisor only in the department in which he/she is working and if necessary, they may supervise in other departments related to their area of research. However, such a teacher shall not be a member of DRC of the other department. If a Supervisor supervises the subject of another regular department existing in The Tamil University; the syllabus for methodology will be prepared by the regular department concerned. If there is any issue, the decision of the URC shall be final.

12.10.   Those teachers who are qualified for research supervisorship in a particular subject, but work in a different department are eligible to supervise in their own subject. If a department, related to the subject of Ph.D., does not exist in The Tamil University, the Board of Studies of the Department shall have experts from that subject. For science subjects, except mathematics Research Advisory Committee as per the requirement of the research topic shall recommend for the duration of laboratory work or otherwise. The RAC shall certify that the work has sufficient ground and validity for degree in the science subject concerned.

12.11. Re-applying for Research Supervisorship after Rejection

The faculty member, whose application for Research Supervisorship is rejected, may submit a fresh application after a gap of one-year duration or as soon as they have fulfilled the eligibility conditions for the recognition.

12.12.   Maximum number of candidates (both full-time and part-time) under a Research Supervisor (as per UGC Guidelines)

Professor	8
Associate Professor	6
Assistant Professor	4

12.13.   The Supervisor shall be required to give a declaration to this effect at the time of registration of new Ph.D. candidates that she/he has only specific number of students. However, in the context of inevitable and unforeseen circumstances (transfer of a faculty member or otherwise), the Vice Chancellor may decide otherwise.

12.14.   A Research Supervisor, who is recognized for the doctoral degree, can supervise the M.Phil. Students in the recognised subjects.

12.15.   A Research Supervisor who is recognized for the doctoral degree can act as a Co-supervisor in his/her subject.

12.16.   There is no restriction on the number of research candidates as a Co- supervisor.

12.17.   If a Research Supervisor gets appointment in another institution, the full- time and part-time research students of the Research Supervisor may continue to undertake research with her/his supervision. The student will have an option to continue with the relocated supervisor or change the supervisor, provided that the supervisor concerned has vacancies.

12.18.   If a Research Supervisor who is permanently relocated (not when on lien) to an institution, is not willing the supervise the students, they may be transferred to another supervisor.

12.19. In the case discussed in 12.17, a co-supervisor may also be appointed for the students of the Research Supervisor who is relocating in another institution, with the consent of the Student and the Research Supervisor

13. CHANGE OF RESEARCH SUPERVISOR

13.1. Normally change of Research Supervisor shall not be entertained without a valid reason.

13.2. A student may request for the change of Research Supervisor, but the University will permit such a change, only if there is a valid reason, subject to the consent of the present supervisor and willingness of the proposed research Supervisor with the recommendations of the DRC. The Vice Chancellor's decision is final on this matter.

13.3. Change of Research Supervisor may be considered, if the Research supervisor is on long leave (6 months or more) or has ceased to be a faculty in the Department.

13.4. Change of Research Supervisor may also be recommended by the Research Supervisor and may also be independently decided by the Vice Chancellor if there is any issue.

13.5. In case, a faculty member ceased to be the member of a department because of retirement or other reasons, the students may be transferred to another supervisor of the department or others in the relevant subject.

14. REGISTRATION OF CANDITATES BEFORE RETIREMENT OF RESEARCH SUPERVISOR

The Research Supervisors cannot register new candidates for Ph.D. Degree, two years prior to their date of retirement.

14.1. Status of the Students after the Retirement of a Teacher:

After the retirement of a Supervisor, he/she is eligible to continue as a Research Supervisor for the existing students or he/she may recommend for a Co-supervisor for the existing research candidates from the same subject/dept before his/her retirement.

14.2. Blood-related Students:

A faculty member cannot serve as a Research Supervisor or Co-supervisor for the blood related candidates. The supervisor shall provide a declaration that the research student is not blood-related to the supervisor.

15. Course Work and Monitoring

15.1.   Course-work for Full-time and Part-time Ph.D. students:
Students shall undergo Ph.D. Course Work after provisional registration, as a part of Ph.D. programme in the first year. The course-work should be treated as pre-Ph.D. preparation. The Ph.D. students must undergo courses as prescribed by the Board of Studies and, (for Paper III) the RAC of the department concerned. The coursework shall be conducted by the Controller of Examinations. The course work shall be evaluated for an internal assessment of 25% and a final written examination of 75%. Each Course-work shall have 4 credits. The course work shall be related to the subject in which the students undertake Ph.D. research.

15.2. The Ph.D. registration shall be confirmed only after the completion of the Ph.D. course-work. The final Ph.D. Course work examinations shall be conducted by the Controller of Examinations based on the recommendation of the RAC. The Course-work examination shall be conducted twice in a year, i.e. in May and December along with the PG semester Exams.

15.3. The course work shall include three Core courses, one skill oriented course, and publication of two research papers in UGC listed Journals and/or book chapters of original contribution, and two paper presentations in a conference/seminar/workshop.

15.4. Course and Credit Requirements for PhD. Degree Programme

15.4.1. The course work is compulsory for both full-time and part-time students. The schedules for course work shall be prepared by the department.

15.4.2. The required credits for Ph.D. Course Work are: 20, as listed below

Course Work	Subject	Mode	Credit
Core Course 1	Research Methods	Written	4
Core Course 2	Broad Area of Subject	Written	4
Core Course 3	Title Related Paper	Written	4
Course 4 General Skills (Computer, Translation, Learning another language)		Written	2
Two Research Papers	(Plagiarism checked)		4
Two Paper Presentations in Conferences			2
Total Credits			**20**

15.4.3. The courses shall be in conformity with the credit hours, instructional requirement and shall specify the content, instruction and assessment methods.

15.4.4. Core Course 1 Research Method The Core course 1 shall have general Research Methods related to subject and/or the Department. This course could cover quantitative methods, computer applications, research ethics and review of published work, as framed by the Board of Studies.

15.4.5. Course 2 shall be on the broad areas of subject. The Board of Studies of the department concerned shall identify the broad subject areas (three to 4 areas) of the subject in conformity with subject of the Ph.D. Programme. The relevant subject areas shall be prescribed for the course work by the RAC.

15.4.6. Course 3 shall be related to the research topic. The syllabus for the course shall be prescribed by the RAC.

15.4.7. Course 4 is related to skill development. The course work for the skill development course shall be organised for both fulltime and part time students by the University through a coordinator.

15.4.8. All the question papers for the course work subjects shall be set and valued by the external examiners, except course 3, for which the Research Supervisor is responsible.

15.5. M.Phil. Students, who have completed their course, may be exempted from Research Methodology, Broad Subject Area and General Skills, if they have completed the course within two academic years prior to their date of registration. For, example, if their Ph.D. registration is in 2019-20, they

should have submitted the M.Phil. thesis in 2017-18 or 2018-19 (July to June, academic session). The RAC shall decide on the course work and if the Broad Subject course is to be exempted.

15.6. The completion of course work or Part I exam shall be in the first year for the full-time students in the end of second semester and in the end of second year for part-time students. The schedule for the course work classes both for full-time and part-time shall be prepared by the chairperson of DRC and displayed in the notice board and informed to the part-time students well in advance.

15.7. After successful completion of course work, RAC shall recommend the research scholar to get the confirmation of Ph.D. Registration, in order to proceed further in their respective research work.

15.8. A research scholar has to publish a minimum of two research articles in UGC listed journals/or Book Chapters approved (2 Publications) and has to present research papers in two National or international conferences (2 presentations).

15.9. Once the scholar gets the confirmation of her/his Ph.D. registration, and has published two research articles in journal and participated in conferences (National/International), then research supervisor can convene the Pre-Ph.D. Oral Presentation (PPOP) meeting for the particular candidate, from six months prior to the minimum period of Ph.D. Research Programme. The Research scholar has to present his/her entire research progress, chapterization and the research papers published in the presence of Dean, Chairperson of DRC and RAC. All the teachers and students of the department shall also take part in the presentation. RAC will review, suggest modification and recommend the scholar's research based on the PPOP meeting for

submitting the dissertation within a stipulated time, if the research progress is satisfactory. If the RAC is not satisfactory of the research progress, then the student has to resubmit the progress of research after 6 months.

15.10. Attendance

15.10.1.   The attendance rules are applicable to all Indian, foreign and NRI research scholars.

15.10.2.   Seventy-five per cent (75 %) attendance is compulsory for the students to undertake doctoral research under full-time category. Absence for a period of three months continuously without prior permission and issuance of notice shall lead to cancellation of the registration.

15.10.3.   Attendance of 30 working days in an academic year for part-time students is required during the minimum period of Ph.D. Research; i.e. a total of 120 days.

15.10.4.   The thirty days of attendance for part-time research scholar could be in the period of vacation or the candidate may take leave from the place of employment to complete the course work. The evidence for attendance shall be produced by the Research Supervisor or a certificate of attendance from the Librarian of the Tamil University Library may be produced.

15.10.5.   If a part-time Research Scholar fails to attend the programme in the first year, he/she has to complete the attendance within the minimum period. Continuous absence for two consecutive years by the part-time scholar shall lead to cancellation of registration.

15.11.	The research student has to submit six-monthly progress report to the University and the same shall be forwarded by the Supervisor to the registrar.

15.12.	During the research, the candidate may not spend more than one year in an institution outside the Tamil University for research purpose such as laboratory work and sample analysis.

15.13. Medium of Instruction

15.13.1.	The medium of the Programme shall be in Tamil.

15.13.2.	However, students from other states may submit the dissertation in English.

15.13.3.	In the Departments of the Science Faculty, the RAC may recommend whether the medium of the course work and dissertation has to be in Tamil or English. With the recommendation of RAC, permission of the Tamil University administration shall be obtained for writing the dissertation in English.

15.13.4.	For English subjects in Translation Department and the English Language Teaching related topics in Education department, the dissertation may be submitted in English

15.13.5.	If the dissertation is submitted in English, a 30-page abstract in Tamil shall be appended to the dissertation. However, if a student wishes he/she may submit the dissertation both in Tamil as well as English.

15.13.6.   If the dissertation is in English, one research paper related to Ph.D. subject has to be published in Tamil and two papers have to be published in English as per UGC requirements. This rule is applicable to students who have knowledge of Tamil and studied Tamil in Graduation as a subject.

16. SUBMISSION OF SYNOPSIS

16.1.   Synopsis submission shall be after Pre-Ph.D. Oral Presentation (PPOP). The recommendations and suggestions given by the RAC during the presentations have to be incorporated in the dissertation. The Research Supervisor shall issue a certificate in this regard.

16.2.   Synopsis submission is permitted three months prior to the minimum period. The synopsis should include the following components in 10-15 pages:

a) Title of the dissertation
b) Previous Research/Review of Literature and Current State of Knowledge in global context
c) Definition of the problem/Objectives and scope of research work
d) Methods
e) Results and discussions
f) Chapterisation
g) Conclusions
h) Tamil Translation of the same if the dissertation is in English
i) List of articles published as listed in the UGC website and with a front-page copy

16.3.   The candidate should submit six (6) copies of the synopsis of the proposed dissertation along with a virus-free soft copy in PDF and word formats in Unicode format on a CD.

16.4.   The application form for synopsis along with the copies of synopsis Shall be submitted through the Research Supervisor and forwarded by Head of the Department/Dean / Institution / Organization within a week from the presentation along with the participants of the meeting of synopsis presentation (PPOP)

17. SUBMISSION OF DISSERTATION

17.1. Ph.D. students should submit

a) Five copies of the dissertation to the Controller of Exam's office and one copy to the Department along with a virus-free soft copy as a single file having a maximum of 50 MB on a CD only in PDF format.

b) The copy of the dissertation should have been checked and certified for Anti-Plagiarism Unit of the Tamil University, which shall be attached to the library.

c) The hard and soft copy must be exactly same. Dissertation must be signed by the Research Supervisor (Co-supervisor, if included in the Ph.D. registration) and forwarded by Head of the Department and Dean or Institution / Organization

d)The dissertation should be neatly printed in A4 size paper on both sides in Times Roman / Arial Unicode MS font For Tamil 12, with 1 and ½ space, except titles and certificate pages

e)It should have the certificate of the Supervisor, endorsed by the Head of the Department and Dean of the Faculty.

f) Dissertation shall not exceed 300 pages in both-sided printing, including appendix, tables and figures.

g) The emblem should appear on the cover page and wrapper page.

h) Declaration certificates should be in English as well as Tamil.

i) The abstract in 30 pages, along with the title of the dissertation (Tamil translation) shall be provided for the dissertations submitted in English.

j) The title of the dissertation should be typed both in Tamil and English

17.2.   Plagiarism free Certificate has to be bound as part of the dissertation, in the end. The level of plagiarism should be as per UGC guidelines, within the limit of 10 percent. For plagiarism above 10 and below 40 per cent, revised dissertation has to be submitted after 6 months from the date of checking plagiarization. For plagiarism 40 to 60 per cent the work has to be rewritten and submitted after one year. For plagiarism above 60 percent the registration shall be cancelled.

17.3.   The Ph.D. synopsis and dissertation shall be submitted in Tamil or English language according to the approved Medium of the Programme. For English Dissertation, abstract in Tamil should be attached during synopsis submission and it should also be bound with the dissertation.

18. PANNEL OF EXAMINERS

18.1.　　　The Research Supervisor shall submit the Panel of Examiners with the complete address including designation; email id, mobile and office numbers. He / She is responsible for any mistakes found in Examiner's address details. This panel shall evaluate the dissertation. Brief bio-data (not exceeding 5 pages) of the examiner should be attached with.

18.2.　　　Professors, Associate Professors and Assistant Professors with five years of regular service and recognized as supervisors in any recognized University and have published at least two papers/books in the broad area of the Ph.D. dissertation are eligible to be part of the panel of examiners. The research supervisors shall certify that the members of the panel are recognised supervisors in a university and have published two papers/books each in the broad subject area.

18.3.　　　The panel should have eight examiners for the evaluation of the dissertation and 4 examiners for the *viva voce,* if possible. If there are no examiners in the relevant subject outside India or if they are not willing to evaluate the dissertation or if they do not know the language, for example Tamil, the supervisor has to certify the same and may provide the list of examiners within Tamil Nadu.

19. EVALUATION OF THE DISSERTATION

19.1.　　　The dissertation shall be referred to a Board of Examiners, consisting of three experts by the University for Evaluation; One from outside the country; second, within the country; and third, the Research Supervisor. If the foreign examiners are not available (as certified by Research Supervisor) and if the dissertation is in Tamil, both the examiners may be from within the state or country.

19.2.　　　As soon as the synopsis, panel of examiners and other papers are received, the University shall take steps to set up the Board of Examiners before the submission of dissertation to adjudicate the dissertation by sending the abstract. If the acceptance is not received within 15 days, another examiner shall be appointed. The report has to be sent within 45 days from the date of receipt of dissertation to The Controller of Examinations.

19.3.　The report of the examiner should include:

a. A critical assessment highlighting objectives, merits and demerits of the dissertation

b. A definite recommendation if the dissertation has the standard for Ph.D. degree or not

c. Recommendation if the dissertation is worth publication or not.

d. Questions/clarifications to be raised at the *viva-voce* examination.

19.4. Recommendation of the Examiners

19.4.1. The Evaluation Process shall have following recommendations

1. Highly Commended with Publication and Award

2. Commended with Publication and Award

3. Commended and award

4. Commended and Correct before Viva (with Supervisor Certification)

5. Resubmission after Revision　(with Re-evaluation)

6. Rejection

19.4.2.　　　If all the three examiners have recommended for the award of Ph.D. Degree, the candidate shall be permitted to take the *viva-voce* examination.

19.4.3.   If one examiner gives the recommendation against the award of Ph.D. Degree, then the dissertation shall be referred to an additional examiner (fourth examiner) for adjudication.

19.4.4.   If two examiners give the recommendation against the award of Ph.D. Degree, then the dissertation will be rejected.

19.4.5.   If the examiner suggests correction before the viva-voce, it shall be carried out within a maximum period of six months. The Research Supervisor has to certify that the corrections have been made. In such case of resubmission, necessary fee has to be paid.

19.4.6.   If the examiner suggests revision and resubmission, the dissertation has to be sent for Re-evaluation to the same examiner.

20. *VIVA-VOCE* EXAMINATION

20.1. A public *viva-voce* examination shall be arranged when three examiners who adjudicated the dissertation have recommended for the award of Ph.D. Degree.

20.2. The public *viva-voce* examination shall be conducted by one of the Examiners form the panel submitted by Research Supervisor at the time of synopsis submission.

20.3. The *viva-voce* board shall consist of the external examiner and the research supervisor.

20.4. The public *viva-voce* examination shall be conducted only in research centre/department where the candidate has carried out his / her Ph.D. research.

20.5. The Research Supervisor shall be the convenor of the *Viva Voce* Examination. A notification for conducting the viva-voce shall be sent to all the departments, Admission Section and the Controller of Examinations sections at least 15 days prior to the viva voce. The research supervisor shall arrange to keep one copy of the dissertation for reference in the Tamil University Central library.

20.6. The *viva-voce* shall primarily be designed to test the understanding of the scholar on the subject matter of the dissertation and the competence in the general field of study. The scholar shall be asked to make a brief presentation before the audience. When all the questions raised by the examiners and the audience are answered to the satisfaction of the examiners, the candidate may be recommended for the award of the Ph.D. degree. A minimum number of 15 participants is necessary for the *viva voce* examination.

20.7. A pass in the *viva-voce* is compulsory. If a scholar fails in the *viva-voce* examination, he/she shall be allowed to re-appear after 3 months from the date of first *viva-voce* before a panel constituted for this purpose by the Vice-Chancellor. If he/she fails again, his / her candidature for Ph.D. Degree will be rejected.

21. CONSOLIDATED RECOMMENDATION

If the candidate passes the *viva-voce* examination, then the External Examiner and the Research Supervisor shall consolidate the recommendations for the award of Ph.D. Degree, based on the reports of three examiners who adjudicated the dissertation. The same shall be forwarded within a week.

For placing the dissertation under the "Highly Commended" category, it should have been placed in the same Category by all the three examiners.

The two-member board shall forward its consolidated recommendations to The Controller of Examinations, along with other documents as may be

required by the University, within a week from the date of *viva voce*. The consolidated recommendation (name list and recommendation) shall be placed before the syndicate for approval and the Ph.D. degree for the approved candidates shall be awarded in Convocation either in person or in absentia.

22. SUBJECT OF THE DEGREE

22.1.   The Ph.D. degree shall be awarded only in the discipline of the subject in which the candidate has registered for the Ph.D. or in the inter-disciplinary subject. While offering the degree the topic of Ph.D. shall be entered in the degree certificate. The subject of Ph.D. and specialization in bracket may be mentioned in the degree certificate.

The Research Advisory Committee has to verify the PG Subject of the students, and title of the research to certify the subject in which the degree shall be awarded.

23. PUBLICATION OF DISSERTATION

The candidate has to obtain the necessary permission from the university to publish his / her dissertation work as a book. The request has to be sent through the department in which the candidate submitted the dissertation.

24. CANCELLATION OF REGISTRATION

The request for the cancellation of Ph.D. registration may be submitted either by the Research Supervisor or by the Candidate, through proper channel, after intimating the other party and by giving 15 days' notice. However, the final decision rests with the University. Such request has to be forwarded only through the Head of the Research Centre / Institution. The cancellation may be revoked upon request within three months after the date of cancellation by paying a cancellation revoke fee.

25. REVISION TO THE PH.D. RULES AND REGULATIONS

Notwithstanding all that has been stated above, the Syndicate has the right to modify any of the above regulations from time to time according to the regulations of the UGC, Government of Tamil Nadu and the Syndicate of Tamil University.

26. FEE STRUCTURE

As detailed in the prospectus specifically prepared for every admission session.

27. RESEARCH GRIEVANCE REDRESSAL COMMITTEE

27.1. Any clarification or any dispute faced by the candidate shall be addressed to the Research Grievance Redressal Committee (RGRC). The role of RGRC shall include scrutinizing the issues and recommending its decisions to the Vice - Chancellor of the University on the following:

a) Ethical issues relating to plagiarism, authorship of the research papers, etc.

b) Issues relating to problems between research supervisors and research scholars.

c) Issues relating to interdisciplinary research.

d) Issue relating to Change of supervisor.

e) Other issues relating to research programme.

27.2. The Vice-Chancellor of the University shall constitute RGRC with the following as its members: Dean of the Faculty concerned shall be the Chairman.

a) Head of the Department concerned

b) Research Supervisor of the candidate

c) Doctoral Research Committee member(s) of the candidate

d) One subject expert to be nominated by the Vice-Chancellor.

(Note: Subject expert shall have at least ten years of teaching experience after the award of Ph.D., Degree and shall be a recognized research supervisor in any other University recognized by UGC)

Registrar (i/c)
Tamil University, Thanjavur